



## AMITY TECHNICAL PLACEMENT CENTRE

DELHI | GR. NOIDA | GURUGRAM | GWALIOR | JAIPUR | LUCKNOW | NOIDA

### **In-Country** **Campus Recruitment – 2019 Passed Out Batch**

<b>Company</b>	In-country
<b>Website</b>	<a href="http://www.in-country.com">www.in-country.com</a>
<b>Batch</b>	2019 Passed Out Batch
<b>Date of Campus Drive</b>	<b>Will be informed later</b>
<b>Reporting Time</b>	<b>Will be informed later</b>
<b>Venue</b>	<b>Will be informed later</b>
<b>Joining</b>	Immediate
<b>Job Title</b>	Indian Officer – Aston University, UK
<b>Eligible Degrees</b>	Graduate
<b>Eligible Branches</b>	All Branches
<b>Eligibility Criteria</b>	<ul style="list-style-type: none"> <li>• The person must be a graduate from a reputed University with a First-class degree</li> <li>• Must have fluent English written and spoken skills</li> <li>• Must be articulate and approachable</li> <li>• Intermediate MS Office applications skills (Excel and Word, in particular)</li> <li>• Experience in client servicing – Desirable</li> <li>• Must have excellent phone etiquette</li> <li>• Should be willing to travel from time to time</li> </ul>
<b>Location</b>	Lajpat Nagar, Delhi
<b>Compensation</b>	Rs 20,000/- to 25,000/- p.m.
<b>Job Description</b>	This position is supported and managed by In-country and the candidate will be an employee of In-country but for all intents and purposes, the candidate will be working for Aston University. The University is located in Birmingham, UK. Established in 1895 Aston university ranks #42 in the World's leading universities under the age of 50.
<b>Roles &amp; Responsibilities</b>	<ul style="list-style-type: none"> <li>• Manage external and internal relationships on behalf of the University in India</li> <li>• Manage relations with potential applicants</li> <li>• Calling, attending and emailing all potential student enquiries</li> <li>• Visit agent's offices for training staff and holding student interviews</li> <li>• Provide day-to-day administrative services in accordance with the job requirements</li> <li>• At a later stage, the officer would attend education fairs and recruitment events across India to meet and advise prospective students and offer-holders on a range of matters including courses, entry requirements and application processes</li> </ul>

	<ul style="list-style-type: none"> <li>● Conduct agent counsellor training sessions on phone or online</li> </ul>
<b>Recruitment Process</b>	1) Telephonic interview 2) Written test
<b>How to Apply?</b>	All interested and Eligible students need to apply on the link below latest by <b>4:00 PM, 28<sup>th</sup> July 2019</b>  <a href="#">CLICK HERE</a>  Late entries will automatically get deleted.

**My Best Wishes are with you!**

**Prof. Dr. Ajay Rana**  
**Advisor**